

1 (5/06)

JUDGE ILLSTON'S STANDING ORDER

2 1. Scheduling Days:

3 Civil Law and Motion Calendar is conducted on Fridays at 9:00 a.m.

4 Criminal Law and Motion Calendar is conducted on Fridays at 11:00 a.m.

5 Civil Case Management Conferences are generally conducted on Fridays at
2:00 p.m. with the order of call determined by the Court.

6 Pretrial Conferences are generally conducted on Tuesday afternoons at 3:30 p.m.

7 Counsel need not reserve motion hearing dates, but may call the clerk to obtain the next available law
8 and motion calendar. Motions may be reset as the Court's calendar requires.

9 All parties are directed to comply with the Civil Local Rules except as identified in this order.

10 2. Discovery Disputes:

11 Counsel seeking the court's intervention in a discovery dispute shall, after full compliance with Civil
12 L.R. 37-1, file and serve a letter brief, 5 pages or less, explaining the dispute and relief sought.
13 Opposing counsel shall respond by letter brief, 5 pages or less, within one week. The Court will deem
the matter submitted unless the Court determines that the issue requires oral argument, in which case
a conference will be arranged.

14 3. Sealed Documents (Civil L.R. 79-5):

15 This Court does not require the filing of Administrative Motions to seal (Civil L.R. 7-11). The Court
16 will accept stipulations (Civ. L.R. 7-12) or an ex-parte application (Civ. L.R. 7-10) with proposed orders
in lieu of the administrative motion. In the event an agreement and stipulation for leave to file under seal
is not possible, an ex-parte application shall be filed instead. Oppositions to ex-parte applications and
17 proposed order must be submitted to the Court immediately.

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18 Counsel must submit the documents intended to be filed under seal in the following manner:

19 1. The entire original document, contained in an 8 1/2 - inch by 11-inch sealed
20 envelope or other suitable sealed container, with a cover sheet affixed to the
21 envelope or container, setting out the information required by Civil L.R. 3-4(a)
and (b) and prominently displaying the notation: "DOCUMENT SUBMITTED
UNDER SEAL." The sealable portions of the document must be identified by
22 notations or highlighting within the text;

23 2. A second copy (chambers copy) completely assembled, including both sealed
and unsealed material must be submitted in a single envelope.

24 Chambers must not be served with any "redacted/public" versions of sealed documents.

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26 4. Courtesy Copies:

27 All courtesy copies must be three-hole punched at the left margin.
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