

UNITED STATES DISTRICT COURT Northern District of California



ECFHelpDesk@cand.uscourts.gov | 866-638-7829

Video Conferencing Services

The U.S. District Court for the Northern District of California has one high-quality video conferencing system in each of our divisional offices: San Francisco, San Jose, Oakland and Eureka. The systems are portable and may be used by any of the judges within the federal judiciary for court-related work. It can be installed most places within the court, as long as the system is available, and not already in use. The system can connect via ISDN phone lines or TCP/IP networking, and is compatible with most other enterprise-level systems, but may not be compatible with all, so it is highly advised that connections be tested at least one week in advance. The court will make no guarantee that the system will be available, operational, or that any connectivity will be sufficient for video conferencing, or be error free for the duration of the conference.

The Information Technology (IT) department of the court only accepts requests from judges for use of the system. If you would like to request use of the system, please contact the judge on your case and ask the judge, or judge's staff, to fill in the information below, then email this completed form (from their court email) to ecfhelpdesk@cand.uscourts.gov.

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|---------------------------------------|---|
| Requesting Court Name: | |
| Requesting Court Location: | |
| Requesting Judge Name: | |
| Court Contact Name: | |
| Court Contact Number: | |
| Court Contact Email: | |
| Party Contact Name: | |
| Party Contact Number: | |
| Party Contact Email: | |
| Purpose of Video Conference: | |
| Date Needed: | |
| Start Time (California Time): | |
| Duration: | |
| Type of Equipment to be connected to: | <input type="checkbox"/> Polycom <input type="checkbox"/> Tandberg <input type="checkbox"/> Other: _____ |
| Type of Connectivity: | <input type="checkbox"/> ISDN Phone Lines <input type="checkbox"/> TCP/IP Networking <input type="checkbox"/> Either |
| Location to connect to: | <input type="checkbox"/> San Francisco <input type="checkbox"/> San Jose <input type="checkbox"/> Oakland <input type="checkbox"/> Eureka |
| Other relevant info: | |
| | |

For more information, or if you have questions, please contact ecfhelpdesk@cand.uscourts.gov or 866-638-7829 (9-4, M-F).