

1 UNITED STATES DISTRICT COURT
2 NORTHERN DISTRICT OF CALIFORNIA

3 **STANDING ORDER FOR CRIMINAL CASES BEFORE**
4 **DISTRICT JUDGE TRINA L. THOMPSON**

5 **CONFORMITY TO RULES**

6 1. Parties and counsel shall follow the Federal Rules of Criminal Procedure, Criminal
7 Local Rules, and the General Orders of the Northern District of California, except as superseded
8 by this Court's standing orders.

9 **COMMUNICATION WITH THE COURT**

10 2. Counsel shall not attempt to contact Judge Thompson or her chambers staff by
11 telephone, email, or any other *ex parte* means, but may contact her Courtroom Deputy, Bhavna
12 Sharma, at (415) 522-2039 or TLTCRD@cand.uscourts.gov regarding scheduling or other
13 appropriate matters.

14 **SCHEDULING**

15 3. All hearings and appearances will be held in Courtroom 9 on the 19th Floor of the
16 United States Courthouse, 450 Golden Gate Avenue, San Francisco, California.

17 4. The criminal law and motion calendar is generally conducted on Friday at 8:30 a.m.
18 The in-custody calendar is usually conducted on Friday at 10 a.m. Pretrial conferences, along with
19 status conferences, are generally conducted at 11:00 a.m.

20 5. If a party would like to have a matter placed on the Court's calendar for a defendant
21 in custody, counsel must advise the Courtroom Deputy, Bhavna Sharma, at (415) 522-2039 or
22 TLTCRD@cand.uscourts.gov, five (5) court days before the defendant is to be transported to the
23 Court by the United States Marshal.

24 6. To request a continuance of a scheduled hearing, counsel must file a proposed
25 order, preferably by stipulation, including whether time under the Speedy Trial Act (see 18
26 U.S.C.A. § 3161) should be excluded, by no later than 10:00 a.m. the Monday prior to the
27 scheduled hearing. Continuances are not granted unless and until the Court so orders.
28

MANDATORY REMAND STATUTE

13. Prior to change of plea and sentencing hearings for out-of-custody Defendants, the government shall indicate whether the offense of conviction is subject to the mandatory remand statute, 18 U.S.C. § 3143. The government shall email the Court (with all counsel cc'd) to TLTCRD@cand.uscourts.gov by no later than the Monday before the hearing.

MOTIONS

14. Motions must be noticed for a hearing in accordance with Criminal Local Rule 471. Counsel need not reserve a hearing date in advance. However, before selecting a hearing date, counsel must consult Judge Thompson's scheduling notes to determine which dates are available. Motions may be reset as the Court's calendar requires. All motions shall comply with Criminal Local Rule 47-2. Please refer to this Court's Criminal Pretrial and Trial Standing Order for information regarding motions in limine. All filing deadlines are at 5:00 p.m. unless otherwise ordered.

15. Electronically filed documents must be text-searchable PDFs whenever possible. This requirement is waived for self-represented litigants who are proceeding without a lawyer.

COURTESY COPIES

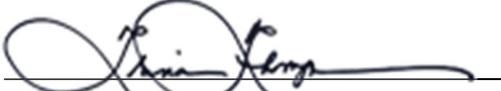
16. Digital courtesy copies of motions filings, including supporting documents, shall be submitted to the Court on portable media (e.g., a flash drive or CD).

INVITATION TO SELF-IDENTIFY PRONOUNS AND HONORIFICS

17. Parties and lawyers may indicate their pronouns (e.g., she/her, he/him, they/their) and honorifics (e.g., Mr., Ms., Mx., Dr.) by filing a letter, adding the information in the name block or signature line of the pleadings, or verbally informing the Court when making an appearance.

IT IS SO ORDERED.

Dated: August 25, 2022


TRINA L. THOMPSON
United States District Judge