

**UNITED STATES DISTRICT COURT
NORTHERN DISTRICT OF CALIFORNIA**

Date: June 10, 2024
Position Title: Judicial Law Clerk
Location: San Jose, CA
Salary: \$90,310 - \$128,717, commensurate with experience and education
Closing Date: December 2, 2024 or until filled

Magistrate Judge Virginia K. DeMarchi is accepting applications for a judicial law clerk position in San Jose, California. Principal duties include extensive legal research and writing on a full range of civil issues arising in federal court. The position begins September 2, 2025, and continues until September 2, 2026, unless extended.

Applicants must have exceptional research, writing, organizational, and communication skills, and demonstrated ability to work both independently and as part of a team. Applicants with prior litigation work experience are encouraged to apply.

Please submit a resume, cover letter, writing sample reflecting the applicant's own work, two references, and a law school transcript through OSCAR (<https://oscar.uscourts.gov/>) or to VKD_Applications@cand.uscourts.gov. Letters of recommendation are optional.

Judge DeMarchi will accept applications until December 2, 2024, but will begin selecting candidates to interview as applications are received.

INFORMATION FOR APPLICANTS

The Court reserves the right to modify the conditions of this job announcement or to withdraw the announcement without prior written or other notice. The successful candidate for this position is subject to an FBI fingerprint check and background investigation (employment will be provisional and contingent upon the satisfactory completion of the required background investigation), will be required to adhere to a code of conduct, and will be subject to mandatory direct deposit of federal wages. The court is not authorized to reimburse travel expenses for interviews or relocations.

Interviewing Non-Citizens and Making Offers of Future Employment: Non-citizens may be interviewed and considered for employment, but employment offers will only be made to individuals who qualify under one of the exceptions in 8 U.S.C. § 1324b(a)(3)(B). In most cases, this means that an offer of employment cannot be made unless the candidate is a lawful permanent resident who is seeking U.S. citizenship.

Equal Focused Employer: We value diversity and are committed to equity and inclusion in our workplace. The Court encourages applications from all qualified individuals and seeks a diverse pool of applicants in terms of race, ethnicity, national origin, sex, gender identity and expression,

sexual orientation, age, languages spoken, veteran's status, disability, religion, and socio-economic circumstance.

Applicants with disabilities: If you need reasonable accommodation for any part of the application or hiring process, please notify the Human Resources Unit at 415-522-2147. Determinations on such requests will be made on a case-by-case basis.