

SPECIAL PROCEDURES DURING COVID-19 PUBLIC HEALTH EMERGENCY
MAGISTRATE JUDGE VIRGINIA K. DEMARCHI

These procedures apply to all civil proceedings scheduled before Judge DeMarchi until further notice. Please note that these procedures may change depending on the circumstances.

Please review General Orders 72-6 and 73, which are posted on the Court's website. Those orders supersede any contrary instructions in Judge DeMarchi's standing orders or scheduling notes.

Motion Hearings and Case Management Conferences: Motion hearings (including hearings on discovery disputes) and case management conferences will be conducted by Zoom webinar. Instructions for participating in the Zoom webinar will be provided by Clerk's Notice and posted on the docket for each hearing or conference. Guidance on how to use Zoom functionality is posted on the Court's website at <https://www.cand.uscourts.gov/zoom/>. If any party believes that a particular proceeding should be conducted under seal, the party must alert Judge DeMarchi's Courtroom Deputy at least 72 hours in advance.

Settlement Conferences: Matters that have been referred to Judge DeMarchi for a settlement conference cannot be conducted in person at this time. However, the Court can conduct settlement conferences remotely using Zoom. If the settlement conference can be postponed to a later date, the parties may wish to do so. If the settlement conference cannot be postponed, then the Court will conduct the conference using Zoom. Pre-settlement conference calls will be conducted by telephone, per Judge DeMarchi's Standing Order for Settlement Conferences. Parties may schedule a settlement conference by emailing Patricia Cromwell, Judge DeMarchi's Courtroom Deputy, at VKDcrd@cand.uscourts.gov.

Chambers Copies: The Court appreciates receiving chambers copies of motion papers, even though such copies are not required at this time per General Order 72-6. Parties may deliver chambers copies to the courthouse in person or by mail or other delivery service.

Adopted: March 19, 2020
Amended: September 30, 2020

Virginia K. DeMarchi
United States Magistrate Judge