## UNITED STATES COURT OF APPEALS FOR THE NINTH CIRCUIT

## **INSTRUCTIONS for Form 6. Representation Statement**

- Attach Form 6 or its equivalent to your notice of appeal for filing in the U.S. District Court or to your petition for review.
- Counsel in civil appeals and petitions for review must file a representation statement. Self-represented litigants and counsel in other cases are encouraged to do so but are not required.
- The purpose of Form 6 is to inform the 9th Circuit Court of Appeals who the parties and counsel are for the appeal.
- List the name of **each** party taking the appeal (do not use "et al.") and any and all attorneys representing that party for the appeal.
- List the name of **each** party against whom the appeal is filed, as well as every attorney representing that party.
- If you are an attorney, you must register for Appellate Electronic Filing in the 9th Circuit immediately, and **every** attorney appearing in the appeal must also register. Start at: <u>http://www.ca9.uscourts.gov/cmecf/#section-registration</u>.

## How to prepare fill-in forms for filing:

- If you have Adobe Acrobat or another tool that lets you save completed forms:
  - 1. Complete the form.
  - 2. Print the completed form to your PDF printer (File > Print > select Adobe PDF or another PDF printer listed in the drop-down list).
- If you do not have Adobe Acrobat or another tool that lets you save completed forms:
  - 1. Complete the form.
  - 2. Print the completed form to your printer.
  - 3. Scan the completed form to a PDF file.

## Do not file this instruction page

Feedback or questions about this form? Email us at <u>forms@ca9.uscourts.gov</u>